

Island of Hoy Development Trust (IHDT) (Co. No. 306586)

Interim Board Meeting, The Foyer, The Gable End Theatre, Wed 7th March, 2007

AGENDA

1. Apologies
2. Minute of the last meeting
3. Matters Arising
4. Renewable Energy / Wind Turbine Project
5. Housing
6. AGM date and promotion
7. OSCR application
8. Correspondence
9. AOCB
10. Date of next meeting

MINUTES

Present:

Ann Sutherland
Mike Webster
Max Collop
Ian Avis

Lindsay Hall (Chair)
Paul Whittingham
Sarah Smith (Sec)
Amy Kinsey (CEW)
Terry Thompson

Dave Melbourne
John Eccles
Judith Robertson
Tony Morris
Paul Kettle

Members of the public: Tracy Waite

1. APOLOGIES

Lee Shields

2. MINUTES

Minutes from the meeting, Tues 7th February 2007 were proposed as an accurate record by Dave Melbourne and seconded by Ian Avis.

3. MATTERS ARISING FROM THE MINUTES OF 7TH FEBRUARY 2007.

I. Membership

II. The Hoy Outdoor Centre

Attention was drawn to the board on the correct term of reference for the above as the Hoy Centre.

III. Container Hub

IV. Website

Comments were invited on the completion of Stage 1 of the website. Recent figures demonstrate an increase in visits to the site; 88 hits yesterday, suggesting an average of 1200 a month with the prediction of this rising to 5000. Proposals for Stage 2 developments include opportunities for local small businesses to link their websites to the IHDT page, publication of minutes and agenda items. The possible benefits to the community and future development from a Hoy commercial website were also discussed

with a request to establish a working subgroup to continue to work on these items. Potential funding may be available from Orkney Enterprise (OE) although they support the Orkney Communities website from which we already benefit. Whilst this is clarified (LH) it was decided that recruitment to the subgroup would fall to the new board.

V. Community Education Funds

VI. Wind Turbine/s

Was discussed as a main agenda item.

VII. Housing

VIII. Youth

IX. Tourism

- a) Attention was drawn to the work that Jude Callister from Lyness Museum is undertaking with Frank Bradford developing interpretation leaflets and digital media for some of the wartime buildings. Members of the board are / were keen to promote the architectural and archaeological history of Hoy. Concerns were raised on the effects of coastal erosion and environmental deterioration, also the potential loss of recording of more recent (wartime) buildings. Limitations raised were those of Health and Safety responsibilities and Public Liability which required further clarification. Dangers discussed were those of unstable buildings, contaminated sites and access. Options mooted were:
 - Application for listing of key sites
 - Distant recognition literature
 - Established systems for risk management and insurance cover
- b) It was suggested that a similar project to renovate the aerodrome at Twatt may guide the board on how issues these can be overcome.
- c) Attention was also drawn to the 50th Anniversary of the closing of the facilities at Lyness and suggested that it should be celebrated.
- d) Establishment of a subgroup was delegated to the new board.

X. Subgroups

XI. Communication

XII. AGM

- a) Letters to advertise the AGM and encourage membership are ready to be posted to addresses on the island.
- b) There was discussion and clarification of the voting procedure with agreement of the following:
- c) Nominations were to be from other members or by self-nomination
- d) Up to 12 members would be accepted to the board with an election should those nominated exceed this number
- e) It was agreed by the board that due to the practicality of establishing a proxy vote attendance to the meeting would be required. Voting would be paper based and would require each member to select the 12 nominees they would like to represent the trust.
- f) The date was set as Wednesday April 25th 2007.

XIII. Banking

The switch of account to IHDT is now complete. Ian as Treasurer is collating account for audit / handover. Helen Long was approached by the board and has agreed in principle to be auditor to the trust. Advice presented to the board was to operate for a full year and present the accounts in August 2007. A note was made to propose alteration to the minutes of September 2006 which had proposed audit April 2007.

XIV. Letterhead / logo

With poor response to date suggests were made to boost participation with the possibility presenting a competition at Northwalls Community and Kirkwall Grammar Schools or Youth Club. The event would remain open to the public.

XV. Office and equipment

4. RENEWABLE ENERGY

A report from the Community Enterprise Worker (CEW) was received by each board member with an invite for questions.

Board members had the opportunity to be updated on the progress and discuss and clarify the process of the application to SSEC for grid space. Members were particularly interested in other applications that had been submitted in competition to that of the IHDT and pricing and decision protocols that might be adopted. It was suggested that:

- Both private and community projects remained in the application process and that SSEC demonstrated no preference to either application.
- The apparently large fee was due not to new cabling but the fitting of a new management system able to release 15MW of generation space. Individual connection sums are thought to be dependent on development size and no other factors.
- Recognition was made of the experiential value of this application process to inform future projects.

5. HOUSING

6. AGM DATES AND PROMOTION

Discussed in matters arising

7. OSCR APPLICATION

Discussed later

8. CORRESPONDANCE

9. AOCB

I. Trading subsidiary

Supporting reasons for establishing a trading subsidiary, roles and responsibilities and process were presented to the board by the CEW. Various models facilitate the generation of funds which could then be donated to the trust for community use. To support the application for grid space there is a requirement to be in place by June.

Results from the discussion were the principle of an active board independent of IHDT, with the suggestion of an interim board to establish a model constitution then reappoint. Suggested models will be forwarded to board members to read. A meeting of the Energy subgroup was arranged for Tuesday 13th March at the Gable End Theatre.

II. OSCR forms

Forms circulated for trustees to sign

- III.** A concern from a member of the public that the trust may act in direct competition of theirs' and other local business and that they had not been approached was raised before the board. It was understood that all local businesses were approached and invited to the meeting with Alan Caldwell in which the vote to establish a development trust was taken, its aims and objectives were discussed and the interim board elected. All members of the community invited and encouraged to be part of the membership or nominate themselves to sit upon the board. It was also recognised the value of the local businesses on the island and that participation within the trusts activities would be encouraged.

10. DATE OF NEXT MEETING to be arranged following AGM